

# Job Safety Skills Society

A PARTNERSHIP OF INDUSTRY, EDUCATION AND GOVERNMENT



## Highlights 2010–2011

*Putting a new spin on education ...  
helping students get the tools they need  
to live and work safely.*

Help Us Make A Difference

# Reduce Youth Workplace Injuries

*Competitive edge when you're applying for jobs.*

—JUSTIN ALYWARD

*When you attend post secondary schools you already know the safety rules and the symbols and therefore it is easier when you start your labs.*

—JUSTINE SYKORA

(STUDENTS FROM ST. JOSEPH'S HIGH, EDMONTON, 2011)

## Students:

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**More than 35,000 students have received a JSSS credential.**

- Ask your high school about the JobSafe™ Program.
- Earn high school credits learning about workplace safety.
- Earn a Job Safety Skills Society credential for completing the workplace safety courses.

## Employers:

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- Ask prospective young workers for their Job Safety Skills Society credential.
- Support the Job Safety Skills Society with a contribution to help educate youth in workplace safety.

## Community / Parents:

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- Ask your high school if it offers the JobSafe Program. If not, why not?
- Encourage young people to get this much-needed education.
- Encourage employers to get involved with youth workplace safety.

**For more information on the Society and the program, contact (780) 413-6876 or email [JobSafe@shaw.ca](mailto:JobSafe@shaw.ca)**

*JobSafe™ is a registered trademark used under licence from the Job Safety Skills Society. A not-for-profit Society dedicated to youth workplace safety.*



Greetings from  
**the Honourable Thomas A. Lukaszuk,**  
**Minister of Employment and Immigration**



ALBERTA  
EMPLOYMENT AND IMMIGRATION

*Office of the Minister*  
*MLA, Edmonton - Castle Downs*

I am increasingly impressed by safety associations within Alberta that consistently provide valuable education and training tools to ensure our province's workers remain healthy and safe while on the job.

As a former teacher, I firmly believe in education and training from an early age – even before young Albertans enter the workforce – and as such, I strongly support the exceptional work of the Job Safety Skills Society. Your ongoing successful collaboration with industry and education is second to none, one that has provided workplace health and safety training to well over 115,000 students to date.

Government, industry, labour and safety organizations all have a role in ensuring future generations of workers have proper safety knowledge. In fact, prior to Alberta's students joining the workforce this summer, I have instructed my Occupational Health and Safety officers to conduct a focused inspection campaign of employers that hire young workers. Ensuring that the employers have all the components in place for a safe and healthy learning experience, combined with your efforts in providing the young workers with a healthy dose of safety training, will undoubtedly go a long way towards a lengthy, injury-free career for many young Albertans.

It is disheartening to learn of a workplace injury or fatality in Alberta – even more so when an incident involves a young worker. On behalf of all parents and all Albertans, thank you for playing an integral role in developing a compelling workplace health and safety path for young workers to follow.

**Thomas A. Lukaszuk**  
**Minister of Employment and Immigration**  
**MLA, Edmonton - Castle Downs**

*Alberta*



## Message from **The Chair**

In this past year, we have seen many exciting developments and continued support from our sponsors and partners to improve the safety education of our youth. The major accomplishments include:

- Improved integration and availability of safety education in the school system.
- Expanded partnerships to reach a wider audience with safety education.
- A Safety Ambassador initiative to further promote safety education of our youth.
- Development of a simple, effective strategy to improve the training and support for the teachers to deliver safety education in the classroom.

It has been no small feat to bring together a diverse group of stakeholders with a common goal and maintain financial support in our volatile economic climate. That is the wonderful thing about our community. We find a way to make things happen, even in the toughest of times. There is a level of partnership and enthusiasm with all the stakeholders that is enabling great strides in reaching our goals.

The 20 years of hard work carried out by the JSSS team and the commitment of our supporters and partners is paying off like never before. We are positively influencing the safety education of young people who are preparing to enter the workforce and we are confident it will help reduce injuries and save lives. I sincerely thank everyone who has been involved with the JSSS in helping us achieve our guiding vision –

**“Securing our Future: Leading youth toward safer,  
healthier and more productive lives.”**

A handwritten signature in black ink that reads "John Hudson". The signature is written in a cursive style with a horizontal line underneath.

**John Hudson  
JSSS Chairman, 2011**

# Executive Director's Report

*For the past 20 years, the JSSS has focused its efforts on youth health and safety, providing teachers with instructional resources to facilitate the delivery of Alberta Education curriculum. The JSSS's sponsors and supporters make it all happen. Without their financial commitment and support, the JSSS would cease to exist.*



**T**his past year has been one of the most exciting of the 20 years that the JSSS has been serving students. Alberta Education's new health and safety (H&S) courses will formally be available for delivery in Alberta schools in September 2011. Now, for the first time, at least one H&S course will be a prerequisite for **all students** choosing to participate in an off-campus education program.

The JSSS has developed resources to align with each of the three new safety courses and will provide teachers with opportunities for inservice training. The JSSS will ensure that teachers and students have access to these resources, in a variety of formats. Teachers will be able to use these resources to plan their course delivery strategies for the 2011–2012 school year, and students will utilize the resources when working toward their safety course completions.

During the past year, the following new JSSS initiatives are of particular note:

1. The JSSS partnered with the Alberta Distance Learning Centre (ADLC) to make JSSS resources and credentialing opportunities, in support the new Alberta Education courses, available to students on-line via the ADLC network. This new partnership provides students alternative ways of accessing H&S education, and provides teachers with alternative ways of ensuring that students receive the best H&S education. In keeping with the JSSS's mandate, access to these online courses, assessments and credentialing will continue to be provided at no cost to schools.
2. Under the direction of the JSSS's Director of Community Development, the JSSS established a **Safety Ambassador** initiative. With this initiative, designated supporters of the JSSS may choose to become roving ambassadors for H&S education for youth and advocate on behalf of the JSSS at meetings with colleagues and others.
3. A new interactive JSSS website is in development that will provide teacher and student access to the most current information available about H&S. On-line opportunities will be available to engage in discussions and exchange information about H&S issues. Watch for information about the launch of this exciting new JSSS website.

During our 20-years, the JSSS has focused its efforts and resources on youth H&S and provided teachers, without charge, with instructional resources to facilitate the delivery of Alberta Education H&S curriculum. ***The JSSS sponsors and supporters make this happen. Without their financial commitment and support, the JSSS would cease to exist.***

My thanks are extended to all who have supported youth safety over these 20 years and, in particular, to the JSSS Board of Directors and the JSSS administrative team for their ongoing dedication and passion for the JSSS mission to have all youth properly prepared to be safe workers. A sincere welcome is also extended to two organizations, the Alberta Construction Safety Association and the Building Trades of Alberta, who, for the first time, have elected to have representation on the JSSS Board of Directors.

The future for H&S education looks bright as the JSSS continues to facilitate a better understanding about what it means to be healthy and safe to those who most need it.

A handwritten signature in black ink, which appears to read "M. Alpern". The signature is fluid and cursive, with a horizontal line underneath the name.

**Dr. Michael Alpern**  
Executive Director, JSSS

## ***A Letter to the JSSS Chair from Parent Julie Hamilton (Tim's Award)***

January 27, 2011

Dear John,

I didn't fully understand. I was appreciative, but truly didn't understand the significance of what you were doing.

When I was told that a scholarship was being given at Forest Lawn High School in Tim's name by the Job Safety Skills Society, I was very touched and honoured that your group would remember him in that way. However, when I arrived at the school for Awards Night, I was floored. Forest Lawn is a perfect place for the *Tim Hamilton Memorial* Scholarship. The gym was set up with tables and chairs and young students made sure everyone was welcomed, seated and given drinks and treats. The hoots and hollers as students' names were called as they received their awards, including the Tim Award for *Job Safety*, was evidence of the importance these scholarships have for these kids. The whole evening was beautifully organized.

I learned that Tim's Award (\$500) is being offered for several years, and that all of this is being done by the Job Safety Skills Society.

Thank you. Thank you so very much. Nothing scares me more than to have Tim be forgotten. A parent needs to know that their child's life meant something. Thank you for providing such a perfectly wonderful and significant way to have Tim remembered. The kids at Forest Lawn are perfect recipients.

Please pass my gratitude on to your whole team. I will be at the school, or wherever you want me to be, whenever asked, to help in any way to continue your work on job safety.

[www.missingtim.com](http://www.missingtim.com)

### ***Become a JobSafety Ambassador***

**Enthusiastic supporters of health and safety education for youth become roving ambassadors and advocate on behalf of the JSSS and its Jobsafe program at meetings with colleagues and others.**



*R to L: Rita Erven (Cenovus), Lynne Douglas (Cenovus), and Janet Tryhuba (AAFRE)*

At a special event held on March 16, 2011, in Edmonton, the Alberta Association of Fundraising Executives (AAFRE) named Cenovus Energy to its 2011 Honour Roll in recognition for Cenovus' contribution to youth workplace safety and the Job Safety Skills Society.

This non-competitive award celebrates excellence of outstanding supporters who enhance the field of fundraising, volunteering, and the not-for-profit sector.

## **Safety Training, Delivery, and Promotion: Students, Teachers and Schools Recognized**

*St. Joseph's – Edmonton had the highest number of students certified in safety education for 2010*

**S**t. Joseph's High School in Edmonton takes its safety education for youth seriously. This school has made the Job Safety Skills program mandatory for its Grade 10 students: a decision applauded by the Job Safety Skills Society, whose mission is to have all youth properly prepared to be safe at work, at home and at play.



*Students at St. Joseph's High School in Edmonton obtain instruction in personal safety and workplace safety using the Job Safety Skills Society resources for young workers.*

*In 2010, more than 300 students from St. Joseph's received a credential from the Job Safety Skills Society.*

Other schools receiving JobSafe recognition for 2010 are:

- Austin O'Brien (Edmonton)
- Bowden Grandview (Bowden)
- Boyle School (Boyle)
- Delia School (Delia)
- E. H. Walter (Paradise Valley)
- Ecole Notre Dame (Bonnyville)
- Foothills Academy (Calgary)



*Back row – L to R: Renato Delcioppo, Erin Craig, Paul Kelly,  
Kevin Engel, Nathan Koelmans, Susan Basarab,  
Bao-Shan Zheng*

*Front row – L to R: Anisha DeSouza, Christine Andison,  
Christina Solinas, Cheryl Omoe, Sabahate Jacaj*

*Missing: Deb Meraw, Brad Ostopowich*

**They say it takes a village ... Well, this group of teachers from St. Joseph's makes sure that their students receive high school credits for safety education and training as well as a Job Safety Skills certificate for their career portfolios.**

- Gus Wetter (Castor)
- North Battleford Composite (Saskatchewan)
- Olds Jr/Sr High (Olds)
- Rosemary School (Rosemary)
- Ryley School (Ryley)
- St. Dominic High (Rocky Mountain House)

# Safety ... No Longer Just An Option

## A GIANT STEP FOR YOUTH SAFETY

**F**or the past 20 years, the JSSS has been providing, *without charge*, safety education and training resources to students, teachers and schools. “Without charge ... how?” you might ask. The JSSS has been able to achieve this goal because of the generosity of its sponsors and their mutual vision for youth safety.

The JSSS and its supporters believe that safety education should be mandatory for all young people before they embark on their working lives. To this end, the 2010-2011 school year took a giant step for young people to obtain this much-needed education.

Alberta Education (AE) had recently conducted a review of their safety curriculum and introduced three new courses dedicated to safety:

- HCS3000 – Workplace Safety Management
- HCS3010 – Workplace Safety Practices
- AGR3000 – Agriculture Safety

As of September 1, 2010 or later, all students beginning a **Career Internship, RAP** or **Work Experience** off-campus education program following the new AE *Off-campus Education Handbook* MUST complete HCS3000: Workplace Safety Systems prior to their practical learning experience.

Similarly, as of September 1, 2010 or later, all students beginning a **Green Certificate** off-campus education program following the new AE *Off-campus Education Handbook* MUST complete AGR3000: Agriculture Safety prior to their practical learning experience.

The HCS3010: Workplace Safety Practices is identified as the *recommended* prerequisite course for the Registered Apprenticeship Program (RAP).

The JSSS applauds Alberta Education for these “MUST complete” courses, and has developed new instructional resources for each of these courses. These resources will be available for teacher use, again without charge to schools, in a variety of delivery methods prior to the start of the 2011–2012 school year.

One of these delivery methods will be a newly established partnership with the Alberta Distance Learning Centre (ADLC). This new JSSS/ADLC partnership is all about providing students and teachers with options.

The ADLC provides accessibility and flexibility for students. This option provides a Learn-At-Your-Own-Pace anytime, anywhere ... with the support of expert teachers!



### **Distance Education:**

- is a method of teaching and learning where students may not be required to be present physically at school to take a course.
- meets the needs of students requiring flexible schedules to learn at their own pace at times and locations convenient to them.

Students complete course work by communicating with teachers through exchange of print and/or electronic materials.

**A combination of print and online will be available** for these courses. These new courses will have full access to the online environment and/or physical materials may be provided for those students wishing to complete the course in print. In this situation students may still use the online materials to support their learning.

Students will earn one high school credit towards graduation for each course completion and receive a **JobSafe** credential, depending on knowledge testing method, from the Job Safety Skills Society.

JSSS Credentials include either:

- Level 1: Gold – Certificate of Basic Safety (70% or better)
- Level 2: Silver – Certificate of Basic Safety (70% or better)

***The Job Safety Skills Society (JSSS) mission is to have **all** youth properly prepared to lead safer lives. These new “must complete” courses and the variety of learning methods open a gateway for young people to be safer in all of their life/work pathways.***

# FINANCIAL STATEMENTS

as at December 31, 2010

I have compiled the Statement of Financial Position, the Statement of Revenues and Expenditures, the Statement of Change in Net Assets, Notes to Financial Statement and Schedule of Casino Account Activities of Job Safety Skills Society ("the Society") as at December 31, 2010 from the information provided by management. I have also verified the bank transactions and cash position with the bank statements provided by management. The verification confirms that the total amounts of cash, term deposit and bank transactions correspond to the bank statements.



**Ben Hsu**  
**Accountant**  
**February 3, 2011**

## AUDITOR'S REPORT

### To the Board of the Job Safety Skills Society

I have examined the Statement of Financial Position, Statement of Changes in Net Assets, Statement of Revenue and Expenditures, and the accompanying Notes for the year ended December 31, 2010 based on the information provided by management. My examination was made in accordance with generally accepted auditing standards, and accordingly included such tests and practices considered necessary in the circumstances.

In my opinion these financial statements present fairly, in all material respects, the financial position of the Job Safety Skills Society for the year then ended.



**Ron W. Grainger**  
**CMA**  
**St. Albert, Alberta**  
**February 28, 2011**

# STATEMENT OF FINANCIAL POSITIONS

As at December 31, 2010

ASSETS	2010	2009
Cash in Bank (Note 3)	\$ 221,926.35	\$ 77,889.28
Casino Cash Account (Schedule)	8,085.46	55,235.49
Casino Term Deposit (Schedule)	25,000.00	—
Term Deposits (Note 4)	515,044.10	474,158.46
<b>Total Assets</b>	<b>\$ 770,055.91</b>	<b>\$ 607,283.23</b>
<b>LIABILITIES AND NET ASSETS</b>		
NET ASSETS	\$ 770,055.91	\$ 607,283.23
<b>Total Liabilities and Net Assets</b>	<b>\$ 770,055.91</b>	<b>\$ 607,283.23</b>

*The accompanying notes are part of these financial statements.*

Approved by the Board of the Job Safety Skills Society:



**John Hudson**  
Chair



**Dieter Brunsch**  
Secretary-Treasurer

## SCHEDULE OF CASINO ACCOUNT ACTIVITIES

For Year ended December 31, 2010

REVENUES	2010	2009
Alberta Gaming	\$ —	\$ 76,112.12
Interest Revenues	10.22	17.85
<b>Total Revenues</b>	<b>\$ 10.22</b>	<b>\$ 76,129.97</b>
<b>EXPENDITURES</b>		
Audit and Reporting	\$ —	\$ 200.00
Bank Charges	—	10.00
Casino Gateway Net Expense	—	1,985.00
GST Expenses	1,055.25	4,763.00
Office Supplies / Equipment / Licence / Printing	—	1,111.96
Promotions and Marketing	—	12,131.56
Services to Educators and Students	21,105.00	73,646.72
Telephone and Internet	—	604.97
Travel and Conference	—	1,575.00
<b>Total Expenditures</b>	<b>\$ 22,160.25</b>	<b>\$ 96,028.21</b>
<b>Excess (Deficiency) of Revenues over Expenditures</b>	<b>\$ (22,150.03)</b>	<b>\$ (19,898.24)</b>
<b>ASSETS</b>		
Casino Cash Account	\$ 8,085.46	\$ 55,235.49
<b>Total Assets for Casino Account</b>	<b>\$ 33,085.46</b>	<b>\$ 55,235.49</b>

NOTES: 1. Job Safety Skills Society was licensed to operate a casino event in accordance with the provisions of the Gaming and Liquor Act, the Gaming and Liquor Regulation, and AGLC Policies. There were no casino events in 2010.

# STATEMENT OF REVENUES & EXPENDITURES

For the year ended December 31, 2010

<b>REVENUES</b> (Note 5)	<b>2010</b>	<b>2009</b>
Alberta Gaming	\$ —	\$ 76,112.12
Alberta Lottery	900.00	—
Donation – Alberta Unrestricted Donation	376,000.00	160,161.79
Education Services	6,775.00	4,933.50
GST Rebate	5,908.58	3,376.67
Interest Income	15,962.99	19,909.97
<b>Total Revenues</b>	<b>\$ 405,546.57</b>	<b>\$ 264,494.05</b>

## **EXPENDITURES** (Note 5)

Audit and Reporting	\$ 428.17	\$ 415.10
Bank Charges	406.73	406.73
Board Meeting Costs & Retreat	4,136.06	4,225.90
Casino Expenses	—	2,006.21
Consulting (Note 6)	96,820.00	96,823.14
Fundraising	20,000.00	20,000.00
GST Expenses	8,723.41	11,791.94
Insurance	3,666.00	3,633.00
Office Supplies, Equip., Licence & Print	5,725.34	6,162.03
Promotions & Marketing	6,451.04	14,526.40
Scholarship	500.00	500.00
Services to Educators and Students	78,268.63	133,138.19
Telephone & Internet	4,460.46	4,765.40
Travel and Conference	13,334.98	7,358.61
<b>Total Expenditures</b>	<b>\$ 242,773.89</b>	<b>\$ 305,752.65</b>
<b>Excess (Deficiency) of Revenues over Expenditures</b>	<b>\$ 162,772.68</b>	<b>\$ (41,258.60)</b>

The accompanying notes and Schedule are part of these financial statements.

# STATEMENT OF CHANGES IN NET ASSETS

For the year ended December 31, 2010

	2010	2009
<b>BALANCE, BEGINNING OF YEAR</b>	\$ 607,283.23	\$ 648,541.83
Excess (deficiency) of revenues over expenditures	162,772.68	(41,258.60)
<b>BALANCE, END OF YEAR</b>	<b>\$770,055.91</b>	<b>\$607,283.23</b>

*The accompanying notes are part of these financial statements.*

## NOTES TO FINANCIAL STATEMENTS

As at December 31, 2010

### 1. STATUTE AND NATURE OF OPERATIONS

Job Safety Skills Society ("the Society"), a non-profit organization conceived in 1991 and registered in Alberta in 1995, is committed to the provision of training to youth that will help to significantly reduce injuries to youth in the workplace.

### 2. SIGNIFICANT ACCOUNTING POLICY

The Financial statements were prepared on a cash, expenditure basis.

### 3. CASH

Surplus cash is invested in term deposits to generate competitive interest revenues for the Society.

### 4. TERM DEPOSITS

Term deposits were recorded at cost.

### 5. STATEMENT OF REVENUES AND EXPENDITURES

The Statement of Revenues and Expenditures includes revenue and expenditure items from Schedule – Casino.

### 6. CONSULTING

Consulting includes contracts for administration and education services. For casual wage contract, in year 2010, \$19,856 (2009 – \$19,078.40) was devoted to education services and \$4,964 (2009 – \$4,769.60) was devoted to administration. For staff contract, in year 2010, \$57,600 (2009 – \$56,399.98) was devoted to education services and \$14,400 (2009 – \$14,099.99) was devoted to administration.

### 7. FINANCIAL INSTRUMENT

Unless otherwise mentioned, the Society is not subject to any important interest rate risk or credit risk.

### 8. LEASE

The society did not have any leases in year 2010.

### 9. APPROVAL OF FINANCIAL STATEMENTS

The financial statements were approved by the Board of the Society.

# The Statistics

... Get Involved! Help us to eliminate these statistics!

## LOST-TIME INJURIES TO ALBERTA YOUTH

Year	Age Range		Total Youth Injury	Total All Age Groups	Youth % of Total Claims
	15-19	20-24	15-24		
1999	2,114	5,209	7,323	34,680	21.1%
2000	2,453	5,487	7,940	37,229	21.3%
2001	2,674	5,381	8,055	36,667	22.0%
2002	2,433	5,069	7,502	37,041	20.3%
2003	2,175	4,897	7,072	35,407	20.0%
2004	2,208	4,545	6,753	36,415	18.5%
2005	2,255	4,942	7,197	36,405	19.8%
2006	2,283	5,031	7,314	36,701	19.9%
2007	2,072	4,644	6,716	35,083	19.1%
2008	1,724	3,908	5,632	32,248	17.5%
2009	1,084	2,966	4,050	26,096	15.5%
2010*	931	2,671	3,602	25,020	14.4%
<b>Total</b>	<b>24,406</b>	<b>54,750</b>	<b>79,156</b>	<b>408,982</b>	<b>19.4%</b>

Source: WCB – Alberta \* preliminary

## WORK-RELATED FATALITIES TO ALBERTA YOUTH

Year	Age Range		Total Youth Fatalities	Total All Age Groups	Youth % of Total Fatalities
	15-19	20-24	15-24		
1999	5	10	15	114	13.2%
2000	4	8	12	118	10.2%
2001	3	6	9	118	7.6%
2002	2	7	9	101	8.9%
2003	2	6	8	127	6.3%
2004	4	9	13	124	10.5%
2005	2	8	10	143	9.1%
2006	1	3	4	124	3.2%
2007	0	7	7	154	4.5%
2008	2	5	7	166	4.2%
2009	1	4	5	110	3.6%
2010*	1	7	8	136	5.9%
<b>Total</b>	<b>27</b>	<b>80</b>	<b>107</b>	<b>1,535</b>	<b>7.0%</b>

Source: WCB – Alberta \* preliminary

**Chart 1: Growth of the JobSafe Program**

<b>Year</b>	<b># of Schools Offering the JobSafe Program</b>	<b># of Students Earning the JobSafe Credential (Cumulative Total)</b>
1995-6	4	19
1996-7	41	371
1997-8	159	620
1998-9	374	1,188
1999 - 2000	414	2,408
2000-1	450	4,010
2001-2	531	6,015
2002-3	582	9,695
2003-4	597	12,198
2004-5	600	15,073
2005-6	600	18,042
2006-7	600	21,895
2007-8	600	25,588
2008-9	650	28,249
2009-10	656	32,198
2010-11	660	35,212

*\* Majority of certificates issued in June to August period.*

**Chart 2: Alberta Education: Safety Course Completions**

<b>Year</b>	<b>Safety Course Completions</b>
1997-8	683
1998-9	5,499
1999 - 2000	7,253
2000-1	8,359
2001-2	9,021
2002-3	9,753
2003-4	10,524
2004-5	11,274
2005-6	12,812
2006-7	12,949
2007-8	13,262
2008-9	14,115
2009-10	11,754
<b>Total</b>	<b>127,258</b>

# Board of Directors

## Chairman

John Hudson  
VP, Health, Safety, Environment & Risk  
Management  
PEAK Energy Services Ltd.

## Vice Chair

Michelle Colleton  
Occ. Health/Hygiene Team Leader  
BP Canada Energy Company

## Secretary Treasurer

Dieter Brunsch  
Vice President – Employer Services  
Workers' Compensation Board – AB

## Directors At Large

Joanne Garton  
Director, OH&S (N. Region)  
AB Employment and Immigration

Lloyd Bloomfield  
Representative  
The Alberta Teachers' Association

Tim Gondek  
Executive Director  
Oil Sands Safety Association (OSSA)

Marguerite Stark  
Branch Head  
AB Agriculture and Rural Development

David Myrol  
Partner  
McLennan Ross LLP

Steve Makowski  
Curriculum Mgr., CTS, Career, Off-Campus  
Alberta Education

Laurie Billings  
Executive Director  
Alberta Safety Council

Mr. Wally Baer  
President & CEO  
ENFORM

Ryan Heinish  
Representative  
AB Construction Safety Association

Ron Harry  
Executive Director  
Building Trades of Alberta

Roy Battochio  
Representative  
College of Alberta School Superintendents

## Administration

**Executive Director**  
**Director At Large (ex officio)**

Michael Alpern, Ph.D.

**Legal Advisor**

Lee Ahlstrom  
Ahlstrom Wright Oliver & Cooper

**Community Investment /  
Fundraising**

Eric Jones

**Job Safety Skills Society**  
**Main Office**  
*(for information or additional copies)*

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EDMONTON, AB T5R 5Y2  
email: [jobsafe@shaw.ca](mailto:jobsafe@shaw.ca)  
webpage: [www.jobsafetyskills.com](http://www.jobsafetyskills.com)

# JobSafe

## what all young workers should know

### **JobSafe – an extensive school-based safety education program – is designed to encourage and promote the development of a positive attitude toward safety.**

The goal of the JobSafe program is to educate students about workplace health and safety issues. Students will develop the skills and acquire knowledge that will help them become safe workers and, as a result the number of young workers injured and killed in the workplace will be reduced. JobSafe gives youth a solid foundation for future workplace training.

Each course requires approximately 25 hours of instruction. In each part, students are introduced to essential health and safety concepts and guided in developing the skills and positive attitudes for everyday living at home, on the job, in the workplace and in their community.

### **HCS 3000: Workplace Safety Management**

Based on Alberta Education curriculum, students gain the attitudes, knowledge and skills related to workplace health and safety and examine relevant legislation required in the workplace.

Topics covered include:

- Safety From Past to Present
- Health & Safety Management Systems: The 8 Elements
- Hazards: What are They?
- Ergonomics: Fitting the Workplace to You
- Hazard and Risk Assessment and Controls
- Incident Investigation and Injury Prevention
- Job Safety and the Law
- The Workers' Compensation Act
- Workplace Injuries: Are You Covered?
- Employment Standards: Code and Regulations
- Hazardous Materials (WHMIS) *Optional Unit*
- Personal Protective Equipment (PPE) *Optional Unit*
- Safety Audits *Optional Unit*

***“Having to take the safety courses are great to put on your resume.”***

***—Erin Sykora, Student  
St. Joseph's High, Edmonton  
(March, 2011)***



### **HCS 3010: Workplace Safety Practices**

Based on Alberta Education, students explore workplace safety principles and practices, and apply these principles and practices to a variety of contexts. Topics covered include:

- Accidents, Incidents, and Hazards: What are They?
- Causation: From Theory to Practice
- Ergonomics: Fitting the Workplace to You
- Personal Protective Equipment (PPE)
- Hazard Assessment, Elimination and Control
- Fire Safety: What is Fire?
- Fire Safety: Putting Out Fires
- Fire Safety: Fire Prevention, Detection, Protection
- Fire Safety: Getting Out Alive
- Electrical Safety
- Ladder Safety
- Confined Space: Getting In and Out
- Confined Space: Before Entering
- Workplace Hazardous Materials Information Systems (WHMIS)
- Transportation of Dangerous Goods (TDG) *Optional Unit*

### **AGR 3000: Agriculture Safety**

Based on Alberta Education curriculum, students recognize and assess the hazards and manage the risks of working in agriculture. Topics covered include:

- Hazards What Are They
- Farm Hazards and Injuries
- Hazard Assessment and Control
- Safety on the Farm
- Fire Safety: What is Fire?
- Fire Safety: Types, REACT, PASS
- Fire Safety: Getting Out Alive and Well
- Electrical Safety
- Ladder Safety
- Confined Spaces: Getting In and Out
- Confined Spaces: Before Entering
- Hazardous Materials (WHMIS)
- Personal Protective Equipment (PPE)
- Ergonomics: Fitting the Workplace to You
- Emergency Response Planning
- Job Safety and The Law

Students can earn one high school credit for each course successfully completed.

Students completing each course and earning a mark of 70 percent or higher will receive a JSSS Certificate.

# Sponsors

Thank you to our sponsors who have contributed to the success of the Job Safety Skills Society. Together we are making a difference in helping reduce the number of workplace injuries to our youth.

## Diamond



## Gold



## Silver



## Bronze

Alberta Electrical Utility Safety Association  
Alberta Union of Provincial Employees

## Partners

Building Trades of Alberta  
Imperial Oil – Strathcona Refinery  
Peak Energy Services

*Our sincere gratitude to all of the other numerous businesses and organizations for their support. A special thank you to*

- Alberta Agriculture and Rural Development
- Alberta Distance Learning Centre
- Alberta Education
- Alberta Employment and Immigration

*for their continued support of the Job Safety Skills Society.*

## Supporters

Pembina Pipeline Corporation

## Friends

CUPE Local 37  
Murphy Oil

## Contacting US

If you would like more information about the Job Safety Skills Society and the JobSafe program please contact:

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