

2012 – Safety in a Year of Transition Invitation to Participate in Spring, 2012 Inservices

The Job Safety Skills Society is committed to safety education and training for both educators and students, and will continue to provide instructional supports to assist educators in the delivery of safety in the classroom and beyond. All school district/school administrators, teachers and instructors, especially those involved in delivering off-campus education programs and/or safety courses are invited to participate in one or more of the JSSS's 2012 ***regionally located*** inservices (**Upon request and if numbers warrant (minimum 10), inservices may be held at your school or in your community.**)

Inservice A: Off-Campus Education Program: Ensuring Due Diligence/Duty of Care

(1/2 day) There is a new approved Off-Campus Education Handbook. What do school district and school-based administrators and off-campus coordinators need to know and do to ensure that due diligence and duty of care are appropriately addressed in the context of the new Handbook?

Inservice B: Off-campus Education: Workplace Inspection Processes

(1/2 day) Strategies off-campus education coordinators can use when inspecting potential off-campus education workplaces and deciding whether to approve them as student placements in programs such as:

- Registered Apprenticeship Program
- Green Certificate
- Work Study
- Work Experience 15-25-35
- Career Internship 10
- Job Shadowing

Inservice C: JobSafe in the Classroom and Beyond: HCS3000, HCS3010; AGR3000 Safety Courses “Giving Students a Personal Safety Net”

(1 day) To orientate teachers to:

- ◆ what it means to be safe
- ◆ **potential impact of new prerequisite safety courses**
- ◆ alternative methods of delivering the safety courses, e.g.: **the new JSSS/ADLC JobSafe program**
- ◆ new JobSafe and other safety-related resources
- ◆ **student certification GOLD and SILVER level options.**
- ◆ **JobSafe Ambassadors**
- ◆ **the new JSSS Website**

Inservices are planned, where registration numbers warrant (minimum 10 per inservice), as follows:

◆ Edmonton	April 16 & 17	◆ Red Deer	April 23 & 24
◆ Lethbridge	May 1 & 2	◆ Grande Prairie	May 7 & 8
◆ Calgary	May 22 & 23	◆ Fort McMurray	TBA (depends on demand)
◆ Medicine Hat	TBA (depends on demand)	◆ Other Locations	TBA (depends on demand)

A registration fee of \$25 per participant for each inservice is required. Participants receive all necessary resources, refreshments, lunch and are awarded a Certificate of Course Completion for each inservice completed.

To register for one or more of the JobSafe Safety Skills Inservices, complete the attached Inservice Application Form and fax to (780) 413-6877 or toll free (866) 513-6877 by **March 30, 2012**. When participation requirements are met, a notice of confirmation and invoice will be sent to you for the registration fee of \$25 per participant for each inservice requested, i.e., if all 3 inservices are requested, the invoice would total \$75.00 per person.

The Job Safety Skills Society is a not-for-profit organization established in 1991 to enhance and promote the safety of youth in all their life/work activities. We look forward to providing these important inservices to Alberta educators.

Sincerely,



Dr. Michael Alpern
Executive Director

October, 2011

**Job Safety Skills Society
2012 Spring Inservice Opportunities**

(A \$25 registration fee is required for each participant for each inservice)

Inservice	Suggested Participants	Purpose	Duration
A. Off-Campus Education Ensuring Due Diligence/Duty of Care	School district and school-based administrators and off-campus coordinators having responsibility for implementing and administering off-campus education policies, programs and program components.	To ensure duty of care and due diligence when using the new Off-campus Education Handbook to implement and administer off-campus education programs e.g.: RAP, Green Certificate, Work Experience, Work Study and Job Shadowing.	½ day
B. Off-Campus Education: Workplace Inspection Processes	Coordinators of Off-Campus education programs, courses and course components including: <ul style="list-style-type: none"> ◆ Work Experience ◆ RAP ◆ Green Certificate ◆ Work Study 	To develop strategies for effectively inspecting potential workplaces including: <ul style="list-style-type: none"> ◆ Who performs the inspection and when ◆ What to look for ◆ Questions to ask ◆ To approve or not approve: The decision process ◆ Documentation ◆ Injury reporting 	½ day
C. Giving Students a Personal Safety Net	Teachers delivering or expecting to deliver: <ul style="list-style-type: none"> ◆ HCS 3000 ◆ HCS 3010 ◆ AGR 3000 	To orientate teachers to: <ul style="list-style-type: none"> ◆ what it means to be safe ◆ potential impact of new prerequisite safety courses ◆ alternative methods of delivering the safety courses ◆ the new JSSS/ADLC JobSafe program ◆ JSSS and other resources about safety principles and practices ◆ student certification options. ◆ JobSafe Ambassadors ◆ The new JSSS Website 	1 day

**Please confirm inservices you want to attend on the
Fall 2011 Inservice Application Form.**

Spring 2012 Inservice Application Form

Please complete this form and fax it **by March 30, 2012** to 866-513-6877.

**The Job Safety Skills Society
Box 37073 Lynwood P.O.
Edmonton AB T5R 5Y2**

School Authority:	
School Name: Address (include PC): Contact Name:	
School Contact:	Ph: _____ Fax: _____ Email: _____

Inservice Requests

Name: (Please print)	Position	Inservice Requests (See attached for a description of A, B, C)		
		A ½ day	B ½ day	C 1 day
Note: Day 1 AM: Session A Duty of Care/Due Diligence Day 1 PM: Session B Inspecting/Approving Workplaces Day 2 Full Day: Session C Job Safe in The Classroom & Beyond				Indicate Choice(s) "X"

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|----------------|-------------------------|-------------------|-------------------------|
| ◆ Edmonton | April 16 & 17 | ◆ Red Deer | April 23 & 24 |
| ◆ Lethbridge | May 1 & 2 | ◆ Grande Prairie | May 7 & 8 |
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| ◆ Medicine Hat | TBA (depends on demand) | ◆ Other Locations | TBA (depends on demand) |

Identify date & location:			
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**Additional dates and locations can be arranged on request
Minimum of 10 (confirmed) persons per session**

Refreshments and lunch are provided for all participants, including ½ day sessions.

Special Needs (e.g.: Wheelchair access, diet): Please specify below.

Note: \$25 registration fee to be sent upon receipt of inservice confirmation of registration.